

# Finance Services

Does your finance system do what you need it to do? Maybe you are thinking about changing your system and need some help and advice? Or maybe you are converting to an academy and need help building a new FMS database?

Whatever your challenge, we are able to give you impartial advice about the potential options available to you. Whether you need help to implement a new finance system, or want to get more out of the system you already have in place, our portfolio of services is designed to guide you through any change and provide ongoing support and training to ensure you exploit your system to its full potential.

Our services include:

## Capita FMS Services

### Capita FMS and Financial Reporting Suite (FRS) Support

Get your queries and issues resolved quickly by our team of knowledgeable and helpful Service Desk Analysts. Support for FMS and FRS is included within our Whole School Support Service, our Admin Only Service and our MIS Support Service.

### Hosted Application Service

This service removes the burden of managing SIMS and FMS on school based servers so you don't need to worry about upgrades, patching, backups or keeping software up to date - we take care of that for you remotely with no disruption to your school day. What's more, you don't need the latest hardware and you can access your data securely from anywhere with an internet connection!

The service is also designed with Multi Academy Trusts and Federations in mind. Our service can transform the way multi-school operations work by providing

access to each school data set through one secure logon. This enables your users to work from any site, just click on the school you want to access from our School Chooser menu. Furthermore, if your schools have multiple FMS databases, you can also access each database using our SIMS Selector tool.

### Legacy FMS Database Hosting

Once you have converted to an academy, this service provides access to your legacy database which is hosted safely and securely by us.

### FMS Database Build Service

If you are converting to an academy and wish to retain Capita FMS as your finance system, this service supports you through the process and helps you to create an efficient and effective finance database appropriate for your new academy's needs. This approach allows you to concentrate on the changes required by the DfE to financial management for academies, whilst continuing to use the software you know and trust.

### Payroll2FMS

As an academy, you may struggle to perform your payroll reconciliation. This cost effective service automates the reconciliation process for you saving you time and money.

### Training and Consultancy

Whether you are new to FMS, an experienced user in a maintained school, an academy or a Multi Academy Trust, our range of courses is designed to help you to make effective use of FMS and FRS.



At the heart of everything we do is joined up thinking.

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**SCOMIS**  
Your ICT Partner



### PS Financials Services

As an Approved Partner by PS Financials, we are able to offer a range of services to schools and academies in Devon, Plymouth, Torbay, and beyond.

Whether you are already using PS Financials or are looking to adopt this award winning financial management software used by more than 2,000 educational establishments, Scomis will be able to offer a service that can help you.

#### PS Financials Support Service

Fast and efficient resolution of your 'how do I?' software queries - our service provides direct access to our Service Desk which is renowned for first class customer service so that you can be confident that help is available as and when you need it most. What's more, any user in your school, academy or Multi Academy Trust can contact us as many times as required for one annual contract fee.

#### Training and Consultancy

Delivered by our experienced consultants in a variety of formats to suit your requirements

### HCSS Education Services

Our range of services for HCSS is evolving as HCSS Education develops their portfolio of products for schools and academies. If the service you require is not listed here please contact us for more information.

#### Financial Reporting Software (FRS) Services

This module allows you to produce high quality financial management reports using FRS software that interrogates FMS to produce custom reports and graphs based on parameters such as Cost Centre, Ledger Code or Fund Code.

Support for FRS is included within our Whole School Support Service, our Admin Only Service and our MIS Support Service. Training courses are also available from Scomis.

#### HCSS Budgeting Services

This budget planning and forecasting tool allows you to create budgets and plan multiple financial scenarios, helping to shape your strategic plans based on a number of possible future positions. It links to Capita SIMS Personnel; FMS; PS Financials and Civica Resource.

Support and training for this product is available from Scomis, please contact us for more information.



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